

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

December 6, 2010

7:00 pm

Trustee Oiler opened the meeting by asking the Boy Scouts to present the colors and lead in the Pledge of Allegiance to the Flag.

Roll call: Likley, Oiler, and Harris.

GUEST JOHN BURKE representing the Boy Scouts of America gave general information on the Boy Scouts. It is the Boy Scouts 100th birthday. Troup 454 from Westfield is present this evening. Chippewa District which includes all of Medina County, Rittman and Creston numbers 2,400 and 900 leaders. 2% make Eagle Scout. The goal is to build character and integrity and to make them responsible citizens and adults in our society. Scouting and heroes go hand in hand. Across the country about 300 scouts and adult leaders receive life saving awards. 2 years ago we had a local boy from Troup 507 receive a life saving award for saving 3 children from a burning building in Medina City.

At the conclusion of the recitation of the Scout Oath and Law the Westfield Township Trustees were presented with a plaque and a coffee mug.

Trustee Likley asked Brian Robbins to come forward. Brian Robbins is pursuing his Eagle Scout badge and installed a 25 ft. flag pole, light and a brick patio base at the Friendsville Cemetery located on Friendsville Rd, Westfield Township. Brian thanked the trustees for allowing him to complete his leadership project by handing the key to the flag pole to the trustees. Trustee Likley thanked Brian on behalf of the trustees, families and friends of those that are interred at this cemetery for taking on this project. There are many that have fought and died protecting this flag and it is fitting that this flag be flown over their final resting place. Trustee Likley presented Brian with a flag and ask that he be the first to raise the flag at the Friendsville Cemetery that you so graciously donated your time and commitment.

Trustee Likley thanked the Boy Scouts for presenting the colors and to Brian Robbins.

Trustee Oiler made a motion to go into executive session for the purpose of threatening litigation and all matters are to be kept confidential, seconded by Trustee Likley. Roll call: Likley, aye; Oiler, aye; Harris, aye. Time 7:15 pm.

Trustee Oiler made a motion to come out of executive session, seconded by Trustee Harris
Roll call: Likley, aye; Oiler, aye; Harris, aye. Time 7:55 pm.

GUEST, LAURA PAULICK from the Auditor's Office

- Top Dog ceremony was held this past Friday and there were 6 winners. All 6 received prizes. Kristen Cook from Wadsworth was the 1st place winner.
- Auditor is still working with families that are facing foreclosure
- Dog tag renewal information will be in the mail. Warning! The auditor does not call you and ask for bank account, social security numbers etc. This is a fraud alert.

FISCAL OFFICER

⊥ Bills to be paid (list is attached in the fiscal officers office) \$16,562.14.

Trustee Oiler made a motion to pay the bills, seconded by Trustee Harris.

Roll call: Oiler, aye; Harris, aye; Likley, aye.

⊥ Fund Status Checking \$303,120.60 Investment \$538,232.50

⊥ Correspondence: The grant writer sent an e-mail that she has found a grant for the solar powered school warning signs. We will be invoiced after the first of the year and then she can apply sometime in March.

⊥ Employee health insurance coverage renewal with the Ohio Plan. There was a 14.67% increase. We had locked into this plan for a period of 18 months with a substantial savings. The employee pays 20%.

Trustee Oiler made a motion to renew 2011 The Ohio Plan Healthcare for eligible township employees, seconded by Trustee Harris. Roll call: Likley, aye; Harris, aye; Oiler, aye.

MINUTES NOVEMBER 15, 2010

Trustee Harris' corrections: Page 8 *cover*

Trustee Oiler - Page 7 last sentence insert *we* Page 9 *assess*

Trustee Likley – Page 2 2nd bullet point *some*

Trustee Oiler made a motion to accept the minutes as amended, seconded by Trustee Harris.

Roll call: Harris, aye; Oiler, aye; Likley, aye.

CEMETERY AND PARK - Trustee Likley did not have anything further to report other than what has already been addressed (Flag Pole at cemetery)

FIRE REPORT

Chief Fletcher reporting (copy of report is attached in the fiscal officers office)

- Department is undergoing a strategic planning session (Creative for future planning)
- Dept. of Commerce posting applications for fire dept. grants that will be due mid-January. The grant focus is for volunteer departments firefighter protective equipment and training. Now that we are compliant with our fire reports there is other state money out there such as a revolving loan. We may have to wait a year or so for that.
- 37 runs for the month of November.
- Winner of our local poster fire marshal contest is Lauren Handlin of Lodi Elementary. The fire association provided a pizza party for the participants and families.
- Buck Adams secured a grant to provide each department in the county with a Rapid Intervention Team (RIT) kit. A RIT stands by in case a firefighter gets in trouble and is in need of assistance or rescue. Volunteers will be training with this equipment the next few weeks. Very thankful for the county to look out for each department.
- Westfield Group is donating some office furniture in the newly painted and carpeted office.
- Roof replacement on the fire station will be done as weather permits.
- Fire Association has purchased radio charging equipment and 4 hand-held spot lights in the amount of \$3,500.
- Fire Committee recommends purchasing EMS Charts (software for charting EMS runs) which has been highly recommended by Life Force our billing agent. It allows information to be input one time and sent to the state, billing company and allows us to create statistics for a quality assurance program. There is a one-time \$500 set-up charge and a reoccurring \$97 monthly charge. Data is backed up and stored, saves time of inputting information for each report that needs to be sent, and works with Life Force (the billing agency). Fire committee gave support to purchase 2 computers for \$1,700.
- Breakfast with Santa will be this Saturday, Dec. 11, 2010 from 9-11am

Trustee Oiler made a motion to recommend purchase of the EMS Charts software and 2 computers not to exceed \$2,200 as recommended by the Fire Committee, seconded by Trustee Harris. Discussion: Trustee Likley asked if \$1,700 is sufficient for 2 computers. Chief Fletcher replied Mark Williams works with computers at his regular job and has checked. Fiscal Officer stated that there are funds in the small tools and equipment to take care of the computers and the software. Also with the savings of changing to digital phone through Time Warner for their land line we will be a savings of \$150 per month to cover the monthly charge of the software.

Roll call: Oiler, aye; Harris, aye; Likley, aye.

ROADS

Trustee Oiler reporting:

- Lee meant to be here tonight but is resting because he will be out early tomorrow morning.
- New vehicle estimates. A quote from Ford and Dodge. Ford V10 gets about 6 miles per gallon of gas. Using a hydraulic system for the plow there is not enough torque in a V10 to accommodate what we want to do with the truck. The Dodge has a diesel engine at 15 miles per gallon. Lee will put together more accurate figures for us. With the dump bed and plow we will have about \$80,000 in this truck versus the \$140,000 that we looked at earlier. Trustee Harris asked if it would be a 4-door truck. Trustee Oiler answered, yes. Trustee Likley would like to see what the end of year carryover is so as we move forward so we do not have to stall as a result of insufficient funds for our roads. Fiscal officer estimated \$150,000 carryover in Road and Bridge. Trustee Harris asked if fiscal officer could have a report on how much has been spend on that Ford 550 truck that we have.

ZONING – Matt Witmer reporting (copy of report is in fiscal officers' office)

- 2 new house permits and 2 carport permit issued in November
- Worked on the Airport issue – Seville Road
- Spoke with TA about a cigarette pricing banner
- Driveway “bump outs” at 6596 Seville Rd in place
- North Coast Soccer – Mr. Carrasco in Brazil – Mr. Sweeney would contact me when Mr. Carrasco gets back. Matt stated he will keep on reminding them because they have had plenty of time to get things done and we need to keep moving on this because I want to be sure that this is completed before April 2011.
- Trustee Oiler asked if there is anything more on Morningstar. Matt replied, I sent a certified letter to Mr. Bower and I have not had any response from him. I talked with him on the phone and told him what the letter is about and he said send what you have to send. Trustee Likley: “In that communication to Morningstar watch your timing, dot your I’s and cross your t’s because if he is in violation timing is critical when you go through Bill Thorne for the next step. Establish a time frame for him to get back to you and follow up with that time frame accordingly.

Heather reporting:

- December 7th, 2010 at 7:30 pm Public Hearing for the Comprehensive Plan Update. Mark Majewski is unable to attend tomorrow evening, however did feel that he owes

the township one public hearing at no charge and that we would come to the trustees' public hearing at a later date.

- December 14th, 2010 at 7:30 pm Public Hearing Continuation for the text and map amendment. They have both been noticed in the paper and if you know of any one that maybe didn't read the paper spread the word because we would like to hear from everyone.

Trustee Likley: With the weather that we are getting today and potentially tomorrow traditionally in the past if the school system has cancelled their after school activities that we don't hold a meeting or if there is a road advisory. You don't want people coming out to these meetings. That's entirely up to you and your board.

Trustee Oiler placed a motion on the floor based on the advice and recommendation of legal council that Westfield Township refund \$400 to Stanley Scheetz and his applicants in regard to the excess charges for the text and map amendments submitted for the general business district to the zoning commission, this is to take effect after the meeting of 12-14-2010 and the refund maybe used to credit future meetings, seconded by Trustee Harris.

Roll call: Harris, aye; Likley, NO; Oiler, aye.

Fiscal officer asked if she should cut a check. Mr. Scheetz prefers a check.

OLD BUSINESS

Trustee Harris stated he was asked last month to see if Gloria Glens Village would like to be e-mailed the Fire Chief's weekly report and they would like to receive that e-mail. Trustee Harris forwarded that e-mail address to the Fire Chief.

NO NEW BUSINESS

ANNOUNCEMENTS:

Zoning Commission Dec. 7th, 2010 7:30 pm Public Hearing Comp. Plan weather permitting

Zoning Commission Dec. 14th, 2010 7:30 pm Continuation of Public Hearing Text and Map Amendment

Trustees Dec. 20th, 2010 7:00 pm Regular Meeting

Trustees Dec. 30th, 2010 10:00 am Special year-end meeting

Trustee Harris made a motion to adjourn at 8:30 pm, seconded by Trustee Oiler.

Roll call: Oiler, aye; Likley, aye; Harris, aye.

Approved December 20, 2010